

DOJIGGY COOL TOOLS FOR NON-PROFITS

DoJiggy Giving Application Format

Email completed application to: giving@dojiggy.com or fax to 303. 265-9028.

A. COVER LETTER: One page addressing DoJiggy Giving and explaining your organization's need.

B. SUMMARY OF ORGANIZATION: use attached form.

C. NARRATIVE: (preferred length not to exceed three pages). Include the following information:

1. Agency Information.

- a) Mission statement, brief statement of organization's goals, and/or objectives;
- b) Brief summary of organization's history;
- c) Description of current programs, activities, and accomplishments.

2. Purpose of Funding.

- a) Description of goals and objectives for the purpose of this grant;
- b) Description of activities planned to accomplish these goals; is this a new or ongoing activity?
- c) Timetable for implementation (if for specific program);
- d) Other organizations, if any, participating in the activity;

3. Evaluation.

- a) Expected results during the funding period;
- b) How you would define and measure success;
- c) If applicable, how will project's results be used and/or disseminated?

D. ATTACHMENTS: Please attach the following:

1. A copy of the original IRS determination letter indicating 501(c)(3) tax exempt status;
2. List of names and qualifications of key staff;
3. Most recent fiscal year-end financial statements OR Current agency budget;
4. Program/project budget (if applicable);
5. Annual report (if available).
6. Three - five digital photos for the DoJiggy Giving web page. Selected non-profits will be highlighted on the site, including the non-profit's mission, project to be sponsored (if applicable), and pictures of the organization in action.

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SUMMARY OF ORGANIZATION

Organization Name: _____

Address: _____

City: _____

State: _____

Zip: _____

Executive Director: _____

Contact Person & Title: _____

Email: _____

Phone: _____

Fax: _____

Purpose of Grant:

- General operating (support for organization as a whole)
- Special program/project (support for specific activity of the organization that is consistent with its mission)
- Start-up costs
- Technical assistance
- Other: _____

Brief description of request:

Organization budget: _____

Program budget: _____

Signature, Executive Director:

Signature, Contact:
